

Resource Conservation District of Greater San Diego County
11769 Waterhill Road, Lakeside, CA 92040-2905
Fax: 619-562-4799

EMPLOYMENT OPPORTUNITY!

FIRE SAFE PROGRAM COORDINATOR

for

Resource Conservation District of Greater San Diego County

This is a full-time grant-funded position.

This position is responsible for the management of *community-based fire safe council and defensible space/fuel reduction programs*, providing program outreach, follow-through, and community support as well as reporting and grant writing for program sustainability. Must be a team player, enjoy working with public and agency partners, and possess working knowledge of San Diego County backcountry community areas. Project planning and strategic planning skills desirable.

REQUIREMENTS: Position requires BA/BS related to Natural Resource Management or equivalent experience. Good driving record, proof of insurance required. Ability to speak before groups and professional business writing skills a MUST. Report writing and budget tracking skills are essential. Computer literacy required in all MS Office Suites software (Excel, Word, PowerPoint). Grant writing experience and fire science background are helpful. This is an at-will, funding-dependent position, current term maximum 18 months, as funded.

Pay Range: \$20-24/ hour, depending upon qualifications, with benefits after 60 days.

Letter of application and resume due by 02/15/2012.

Fax to 619-562-4799 or email to info@rcdsandiego.org, Attn. District Manager.

No phone calls, please.